

CASH MOVEMENT REPORT



This report shows all the money in and out of the selected bank account for the selected time frame. It shows the date, references and comment entered and the value.

You can make the following selections:-

Account It will default to your stations current account. Click the down arrow and select a different account if required.

Period You can run the report for a month or a date or date range. If you select Month you will be able to select the month you wish in the next selection box. If you choose date you have different selections:-

Any value Will display transaction with any date (therefore every transaction ever entered)

Between Allows you to enter a date (dd/mm/yy) range

= Will display transactions only for that particular date

Station This will default to your station code.

Paxton		Cash Movement Report		Page 1 of 1	
Charity no. 1159975				Printed: 28/09/2023	
National Coastwatch Institution					
Account is BK-019-610					
Month = July 2023					
Station code is 019					
Date	Type	References	Value	Station	Comment
BK-019-610		Folkestone curr acc			
Opening balance as at 01/07/2023			0.00		
30/07/2023	TransDeposit		-1,000.00	019	Money transfer
25/07/2023 Exp.	TrainingCo	FirstAid Session	-300.00	019	Payment
05/07/2023 Exp.	PremierInn	Acom 050723	-150.00	019	Payment
10/07/2023	Petty Cash		-100.00	019	Money transfer
14/07/2023 Exp.	Amazon	Paper	-44.99	019	Payment
01/07/2023 Exp.	Printers	Raffle Tickets	-40.00	019	Payment
05/07/2023 Inc.	July23 Dons		5.00	019	Receipt
23/07/2023 Inc.	July23 Dons		7.50	019	Receipt
15/07/2023 Inc.	July23 Dons		10.00	019	Receipt
15/07/2023 Inc.	July SO		10.00	019	Receipt
01/07/2023 Inc.	July SO		25.00	019	Receipt
20/07/2023 Inc.	Receipt19443	July23 receipts	62.25	019	Receipt
26/07/2023 Inc.	CB July23	Collection Box	75.00	019	Receipt
14/07/2023 Inc.	BR12545634	Paid to bank	120.00	019	Receipt
27/07/2023 Inc.	BD167903	Cash from Raffle	550.00	019	Receipt
01/07/2023 Inc.	MemberJul23	Member renewal	600.00	019	Receipt
16/07/2023 Inc.	SS 12323	Merchandise	1,249.50	019	Receipt
05/07/2023	TransCurrent		1,500.00	019	Money transfer
			4,214.25		
			-1,634.99		
Closing balance as at 31/07/2023			2,579.26		

Example of the Cash Movement report